

Wednesday 5 March 2025

Dear parent/carer

West Sussex County Council Admissions has been in touch to confirm your child has been given a place at the Angmering School. Please follow this link [Transition page](#) to our website to view our transition information. Each Thursday I will send you an update email so please do look out for them.

I do need to ask you to provide some information to us:

1. West Sussex County Council asks that you fill out an acceptance form and return it to us. This form is on the transition page. [Acceptance form](#) Please fill this out and email it back to me.

2. Please provide a copy of your current council tax statement for March 2025, as a proof of address to us. These will be sent out by the end of March by Arun District Council. If you could let me have these by Thursday 10th April please. I do need these by this deadline as we need to confirm to admissions that we have received it for your address.

3. ID: May I have a copy of your child's short form birth certificate **or** passport. Please take a photo and email it to me. A duplicate birth certificate can be obtained online from the [General Register Office](#). This can take up to 15 working days to be supplied. It is either or - I do not need both documents. You are welcome to wait and send all 3 documents once you have your council tax. I confirm we do need these 3 documents for all the EHCP students too. [Y6 Transition Data Collection Form](#) : We ask you to complete this to ensure a smooth transition, ensuring we can communicate with you and support your child's needs. It will take you approximately 10 minutes to complete. In this you can request a phone call from our safeguarding team to discuss any concerns you may have. We would like some feedback on language preferences so have included questions on this. A language will be studied until the end of Year 9. This survey is purely to give us an idea of preference and does not guarantee this is the language which will be allocated in Y7.

We have two enrichment evenings taking place to give students an opportunity to meet each other and school staff. These are Tuesday 20<sup>th</sup> May and Thursday 19<sup>th</sup> June so please put these dates in your diary. 5pm to 7pm. On the 19<sup>th</sup> June we invite parents to join us from 6.30pm to 7pm for an opportunity to have a tea/coffee and meet other parents and staff while you wait to collect the students from their activities. I will include a link to the booking form in next week's email.

Mr Liley sends home an email to all parents on a Friday. If you would like to see these then please do check each Friday for up to date news. [This link](#) will let you see all the letters sent home each week.

If you have any queries please do let me know. I don't work on a Friday or a Monday

but will respond to any queries on my return to school on a Tuesday for you. Miss Pegden is the year team leader for Y7 in September and her email is [npegden@theangmeringschool.co.uk](mailto:npegden@theangmeringschool.co.uk) if you wish to contact her. We look forward to welcoming you and your child to our school.

Best wishes

Fiona