

At a meeting of the Full Governing Body of The Angmering School Wednesday 1st December 2021 held virtually via zoom

The meeting was recorded

Present: Mr Fielder (Chair) Mrs Hamilton-Street (Vice Chair) Mr Liley (HT), Mr Gisby, Mr Hamilton-Street, Mrs Jagger, Mrs Rush, Mr Street, Mrs Thomas, Mr Kingsley, Mr Smith, Mrs Turner, Mrs Dyson (Business Manager)

Also Present: Mrs Nolan (Clerk) Mr Whatford (DHT)

Absent: Mr Beaney

Apologies: Mrs Mitchell, Mrs Young, Mr Street

1. Apologies were accepted by the board.

DECLARATIONS OF INTEREST

2. There were no declarations of interest

MEMBERSHIP MATTERS

3. Chair reported Mrs Wollam's resignation received with immediate effect. Mrs Turner will take the vacant position on the Pay Committee and the Chair will oversee Finance until a replacement is in post.

4. Mrs Nancy Turner was welcomed to the board and gave a brief introduction.

Assessment Tracking and Reporting Key Stage 3

5. Presentation given by Mr Whatford (DHT) (copy attached) with the following questions raised by the board:

- Higher proportion of high attainment using 107/110 data has been lifted from FFT
- Reshaping of policies to be carried out, specifically Curriculum
- Reporting accessible and timely to create accurate TAG process and give terminal GCSE outcome
- Model in KS3 targeted and is comparable to KS4
- Timeframe to implement? Policies will be written across terms 2&3 using gaintime and natural updates
- Is the implementation generic across other schools? There are some similarities, however, this our own model. We are trying to ensure all reporting is easy to understand, this is different from our immediate neighbours

- Parental involvement? - Staff parents have had the opportunity to feedback. There will be clear feedback after AR1 has been published. **NB:** Mr Kingsley offered his support to MWH going forward with the reporting system.
- Quality and accuracy in modernisation and standardisation needs to be strong within co-planning, led by KS3 leads.
- Pupil Premium, Disadvantaged Students strategy this academic year, are you confident the allocations are in the right place now we have the data? Looking at KS3 assessment and data, there is a large proportion of students who fall into the category of lower prior attainment - Money is being spent in the right areas and we are confident that we are reviewing closely and identifying individual students' needs.
- Disappointing data for Science, why is that? - Process is brilliant, but the benchmarks were wrong. Evidence collection was consistent, but thresholds were inaccurate, an error on Subject Leader's part.
- Attendance for Alternative Provision compared to the National of 48% - attendance overall is good figures not available at this point in time, but fair to say it sits above National Average We have two students of concern which we are working with the agencies to support to become successful.
- Rationale behind removing Behaviour for Learning from the reports - Decision to have a more positive approach to reporting by incorporating Effort as the real focus. Behaviour for learning is still accessible via ClassCharts.

HEADTEACHERS REPORT

6. Governors' received the report in advance of the meeting (copy attached) The HT notified the board of the recent requirement to implement Rarely Cover due to the number of staff absences and lack of supply staff availability in the area due to Covid and other winter illnesses resulting in the need to have individual year groups remote learning on Thursday Y9 and Friday Y8 this week. When questioned about the quality of the cover lessons, the HT confirmed that cover was not seamless, but with the addition of Google Classroom and smart boards, the work is excellent for regular teachers, there is a small proportion of new to the school supply teachers who are unfamiliar with our set up, but they are given a tight briefing.

7. Student Numbers - the Governors were pleased with the figures.

8. The Ofsted Report is now live on the Government website. Mr Gisby requested that governors should implement 'Ofsted language' in their Learning Walks to support the Subject Leaders

ACTION ALL

9. Governors received a copy of the letter from WSCC (Copy attached) and were please to learn that there is no further requirement for termly visits.

10. Covid risk assessment is constantly being monitored and updated, in line with the government guidelines, the latest version will be shared with all staff and governors this Friday, as you are all aware the number of positive cases is rising rapidly, there is currently no clear guidance regarding the Spring Term return to school except for all students staff and visitors to wear face masks at all times in school. The school would need over 20 missing teachers and over 125 positive students to be cause to request the Regional Schools

Commissioner to close the school, in real terms though, permission to do so will most likely not be granted, and the requirement to redirect staff would be allowed

11. The number of students eligible to receive the first dose of covid vaccine was approximately 500.

12. Guidelines for the Summer Term exams have been released and formal assessments for the Autumn, Spring and Summer terms are to be completed in case the Summer exams do not take place. Early indications on Y11 data is looking strong, Data will be shared when available.

13. Changes to the Option Choices are identified in the KS3 Pathway approximately 100 students will fit into the Language category, 40% students on pathway

14. The Chair thanked the HT for his report and for all the work during this, the second winter of the pandemic - The HT will pass the governors thanks on to the staff as it is a TEAM effort.

BUDGET

15. Three Year Budget - Although a valid exercise, the figures cannot be relied upon to fix a balanced budget, it is difficult to forward project staffing, using a best estimate, for next year and the following year - The BM stated that the school is not held to account by County if there is an unforeseen major change, reiterating, the three year budget was purely an exercise. Governors were invited to talk through the budget with the BM when the January/February figures were available, as these will show if there will be a carry forward or not into the next year.

16. Governors were informed that the staffing model is built in March/April to meet the options and curriculum delivery, this model is then revised again following any staff resignations.

17. Lettings income and expenditure is not included in the 3 yr budget.

18. The Governing Board voted unanimously to **agree** and **sign off** the **Three Year Budget**. The Chair will be in school Monday 6 December 2021 to sign the documents.

ACTION CHAIR

19. The BM **requested** governor input in January/February to benchmark alongside the completion of the School's Financial Values Standard (**SFVS**) **prior to the deadline end of March 2022**

ACTION CHAIR & LHS

PUPIL PREMIUM STRATEGY STATEMENT 2021-22

20. Copy attached, Mrs Hamilton-Street reported the document to be a robust strategy, evidence based document which will be uploaded to the school's website by 31.12.21 Internally, the document will monitor and review individual cases and allow changes in year to affect the outcomes for the students.

- Governors approve the strategy
- Tutoring money is allocated to retired teachers who tutor on a one to one basis with the aid of Lexonix, there is also English Literacy and Maths small group tutoring. Senior Leaders meet to review the model

LINK GOVERNOR REPORTS

21. The following reports (See attached) have been received, accepted and acknowledged, with no questions raised.

- . RSHE Forum (BT)
- . English (BT)
- . Science (JG)
- . SSSP Y11 (NHS)
- . Staff Wellbeing Forum (NHS)
- . Insight Lesson (NHS)

MARKETING UPDATE

22. Mrs Rush reported that the website build content is now complete and ready to launch in January 2022.

CATERING CONTRACT

23. No updates of note other than WSCC ran a survey on the Servery and have suggested some improvement ideas, however to date the report has not been received by the school. Bring back to next meeting

ACTION Next AGENDA

GOVERNING BOARD ACTION PLAN

24. Mr Smith reported that he had updated performance and attendance targets and added links for ease of use. Data will be added in January - document accessible on the GVO

SPONSOR LETTER UPDATE

25. Mrs Hamilton-Street reported several follow ups with regards to the new development in the area and has received some positive feedback.

26. Governors are requested to look at the spreadsheet on the GVO and each follow up on the initial letter sent with each recipient and update the spreadsheet accordingly.

GOVERNOR TRAINING

27. The Chair reminded everyone to attend the training on Data presented by Governor Services on 2nd February 2022 6pm in L11.

28. Please continue to submit your online training certificates to both Caroline and Ed for record keeping,

CHAIRS ACTIONS

29. Chair reported to the board that he and the Vice Chair had written to WSCC Executive Director Young People Learning , see copy attached, with no response to date.

URGENT MATTERS

30. There were no urgent matters.

MINUTES & MATTERS ARISING

31. Minutes of the Full Governing Body meeting held on 10 November 2021 were approved and signed by the Chair.

32.. Matters arising, Mr Gisby finalised the Staff survey report, which will be shared with staff this Friday, with a view to carry out the next survey in March.

33. Staff wellbeing and workload is at the forefront of the governor's focus.

POLICIES

34. Equality Policy – Draft unavailable at the time of the meeting, and will be carried forward to the next meeting

ACTION AGENDA

35. Emergency Plan – live document, due for annual review - Mr Hamilton-Street requested a face to face meeting to clarify questions which have been raised during the review.

ACTION LH-S, TLA & SLI

36. ECT Induction Policy -**Ratified**, with the following caveats:

- Ensure mid term reviews for the 8 ECTeachers.
- Governors using their link visits to monitor that the school is complying with the Induction for ECTs

ACTION ALL

Next meeting Wednesday 19th January 2022 a decision will be made nearer to ascertain if the meeting will be face to face or virtual.

Meeting closed 7.55pm

