

A meeting of the Full Governing Body held on Wednesday 22 May 2024 At The Angmering School.

PRESENT: Mr Liley (HT), Mrs Beeby, Mrs Genge, Mr Gisby, Mrs Hamilton-Street (CoG), Mrs Knox, Mrs Miller, Mrs Mitchell, Mr Smith, Mrs Thomas (V-Chair), Mrs Dyson (BM).

Also Present: Mrs Nolan (Clerk), Mrs Anderson (Deputy HT)

APOLOGIES:

1. Apologies received in advance from Mr Carr, Mrs Charlesworth, Mr Kingsley and Mrs Young, and were **accepted** by the board.
2. Mr Fielder did not attend the meeting.

DECLARATIONS OF INTEREST

3. There were no declarations.

MEMBERSHIP MATTERS

4. The board formally invited Mrs Hamilton-Street to serve a further 4 year term of office as the Local Authority Governor of The Angmering School.

URGENT MATTERS

5. There were no matters arising.

MINUTES AND MATTERS ARISING

6. The minutes of the FGB meeting held on 20 March 2024 were approved by the board and signed by the Chair with no matters arising.

SAFEGUARDING & CHILD PROTECTION

7. There were no matters arising.

QUALITY OF EDUCATION KS4

Report by Mrs Anderson (DHT) was shared prior to the meeting (copy attached)

The following questions were raised and answered by the DHT;

8. ***Last year English 5+ actual was 5% down on forecast. We are aware of the particular circumstances in English and it is positive to see the improvement in all that the Subject Leader has put in place since her appointment but I would appreciate your view as to whether we are confident in the accuracy of the English forecasting this year under Subject Leader's leadership?***

The team have moderated and standardised all assessments and have marked each other's scripts. There are two senior examiners on the team and about four other GCSE examiners, so they are able to standardise and moderate with confidence. I am confident that everything that should have been done to help with the accuracy of forecasting has been done. English does

remain a subject with one of the highest levels of variability, which means that it is much more difficult to forecast, compared with maths or science, for example.

9. As link governor for English, are you easily able to let me have the 9-7, 9-5 and 9-4 forecast data for English Language and English Literature separately before I meet with Subject Leader?

English Language 9-7 14.22% 9-5 50.24% 9-4 77.25%

English Literature 9-7 8.96% 9-5 42.29% 9-4 64.68%

10. Last year Maths 5+ actual was 5% up on forecast. Are maths under-forecasting again this year? This is my first year as governor link to maths and I would be interested to know if historically this is the case too?

Maths are typically slightly conservative. There have been issues with a set 2 class, which has disproportionately affected projections. Interventions have gone in, but there is a level of uncertainty about how much impact this has had, given the relatively short time available.

11. Governors were concerned about maths 5+ at 34.25% against English 52.5% - especially with more boys than girls in the year group.

I believe that this is in part down to the issues with the maths set 2 class. This group has a P8 of -0.29 compared to the other set 2 -0.1 (5 more students projected a 5+ in this group).

12. Whilst the report gives 9-7, 9-5 and 9-4 data for English and Maths there does not appear to be any 9-7 or 9-5 data for any of the categories of sciences. I am keen to know how higher ability students are forecasted to perform this year compared to last.

Science

Biology 9-7 37.21% 9-5 62.79% 9-4 90.7%

Chemistry 9-7 37.21% 9-5 65.12% 9-4 79.07%

Physics 9-7 35.71% 9-5 66.67% 9-4 85.71%

Combined 9-7 3.9% 9-5 32.47% 9-4 65.58%

13. It was noted that some subjects appear to have not been progressing over time, governors asked what, if any strategies are in place to support this lag.

It was recognised that the school has different strategies from informal support to strong recruitment and returning staff from maternity leave to support the lag in the following areas;

MFL, Business, Music, Drama, Sports Studies

The Leadership Team is confident that from September there will be more stability and a forward shift will be evident.

14. Governors asked how the Year 10's are monitored as there is no P8 data available? (and will not be for a couple of years)

It was explained that the subject areas will negotiate and agree to set targets and keep within the parameters, they will be able to access the ALPs Score, CAT test and 4 Matrix data to create the baselines in order to effectively track progress across Key Stage 4.

15. Governors queried Year 10 attendance data compared with year 11.

It was explained that there were a small number of non-attending students, which have been managed through the Pupil Entitlement Team at WSCC who in some cases have issued fines for non-attendance.

There were no further questions and Mrs Anderson thanked the governors for their continued support and contribution to the rewards system for year 11's by donating dinosaurs, before leaving the meeting.

FINANCE

16. The BM gave a brief overview of the current budget position for 2024-25. The overall shortfall is £205,000.00 taking into account any savings from the restructure. Governors understood that the LNC budget skewed the figures and noted that there is an average £6000.00 per student shortfall. The board discussed the shortfall and recovery plan to pay back over 2 years.
17. The draft budget has been sent to WSCC in relation to setting a deficit budget. Governors resolved to approve a deficit budget, which will be signed off by the Chair of Governors and the Headteacher.

The governors recognised the challenging work the BM had, to set the budget, and thanked her for her hard work. The BM left the meeting.

REPORTS TO GOVERNORS

18. **HEADTEACHER'S REPORT** (copy att) shared in advance of the meeting, the following points and questions were raised by governors and answered by the HT;
19. **Restructure update**, the governors were informed that the HT was congratulated by the Unions that there was no requirement for compulsory redundancy.
20. **The governors raised concern about whether staff are aware that the school is financially viable.** Acknowledging that staff morale has been very low, the HT confirmed that he will ensure this is pitched right in September unfortunately the process of a restructure is lengthy, and he is aware that it will take time to rebuild confidences around the uncertainty. The aim in September is to promote positivity, raise expectations and engagement in the level of learning.

- 21. Behaviour Policy changes being trialled after half term** HT discussed the revised system regarding parking students from lessons to minimise persistent disruption to others learning.
- 22. COG, on behalf of the board, expressed thanks** to the HT, BM and wider Leadership Team for their continued professional, positive and open communication toward the staff. It was also **noted** that as well as the restructure, staffing for September is positive.
- 23. Apprentice Teaching** it was **explained** that the school has recruited three strong apprentices; they will be able to teach a 50% timetable, salary being mainly provided by the Government Apprenticeship Levy.
- 24. Current vacancies;** Year Team Administrator and Senior Science Lab Technician
- 25. WSCC Section 106 Monies allocated to The Angmering School** - HT was pleased to **inform the board** that WSCC had finally agreed to releasing £359,000.00 of the £450,000.00 the school is able to secure the following over the next 12 months;
- 2 x outdoor canopy and seating areas
 - Outdoor Gym
 - Counselling Room
- 26. Student Numbers** The board were informed that the numbers for the new intake in September are below PAN (Published Admissions Number) at 238 v 270. It was **explained** that there is a dearth of students in the year group across the locality despite the influx of building development locally.

DISADVANTAGED STUDENTS

- 27.** The CoG **asked the board** to focus on the strategy and to ask challenging questions during Link Governor Visits

HEALTH & SAFETY

- 28.** The Health & Safety Audit report (copy att) was shared with the board in advance of the meeting. The board is satisfied that Mr Carr in his Link role will follow up with the Estates Manager on the points highlighted and also review the 3 year action plan.

CHAIRS ACTIONS

- 29.** The CoG informed the board it was her pleasure to attend a recent exit interview of a long serving member of staff who had made the difficult decision to retire. Mrs Cooper had positive things to say about her 14 years at the school.
- 30.** 50 Years of TAS - the next meeting will be on 20th June, which will aim to agree actions to organise an event on a lack of budget.

LINK GOVERNOR REPORTS

- 31.** The following reports were shared in advance of the meeting and governors **approved** the reports and **acknowledged** the HT's comments to be considered as **Actions** for the next visit;
- Careers Link SC

- Health & Safety Link PC
- IT Asset disposal Link SSM
- Modern Foreign Languages Link JGI
- Quality of KS4 Link JGI
- Sixth Form Link JGI
- Attendance & Wellbeing Link CM

32. Referring to the Sixth Form Link Report - Governors discussed the numbers of students going to University compared to previous years, it was **noted** that there has been a rise in uptake of Apprenticeships.
33. Governors **discussed** the possibility of a lack of students wishing to attend the Sixth Form from September due to the plans to open a Sixth Form at another local school and **asked** the HT to consider further promotion of recruitment in the future.
34. **Link Governor** responsibilities will be discussed at the next meeting

ACTION: AGENDA ITEM

ADVENTUROUS/OVERNIGHT/OVERSEAS TRIPS

35. CoG **reported** that she had **approved** a foreign residential 'History of Science' trip to Cern, Switzerland 6-8 February 2025 for 30 KS4 and KS5 Science students at a cost of £424.00 per student.

SURVEYS

36. **Staff Survey:** It was **agreed** by the board that the annual **staff survey** will be distributed to staff at the end of June - early July it was **also agreed** that the same questions as used in the 2022 survey would be used as a benchmark.
37. **Student Survey:** The board viewed the report (see att) from Mrs Neville on the Student Wellbeing survey, which was carried out in the spring term.
38. The CoG reported that the governors survey for students should focus on their 'Learning and Progress' and how it is supported. CoG asked governors to feedback to her questions to put forward for the survey **ACTION: ALL**
39. It was **agreed** that this survey should be repeated annually, to be **completed** in a timetabled lesson to guarantee that all students have IT access and the governing board has a clear benchmark monitor and review the data.

GOVERNOR TRAINING

40. Governors were **reminded** that the expectation is to complete online training modules every term throughout the academic year using the National College, NGA or WSCC online portals. Specifically this term to concentrate on Health & Safety, DSE and Safeguarding PREVENT training modules. **ACTION: ALL**

HATE INCIDENT REPORT

41. Spring Term report (copy att) was shared with the board in advance of the meeting. **Governors enquired if the conflict in Gaza had had an impact.** It was confirmed that there was no direct link due to the current conflict. The instances were due to students using homophobic and one racist language toward their peers, which has resulted in the students receiving a specific education program, and when necessary, conversations with the Youth Prevention Officer from Sussex Police who explains the law around such instances. Support is provided to the victims of the instances reported.

POLICIES

42. **School Uniform** - The Board approved that the revised requirements list is in line with the current policy, **Uniform Policy was ratified**

43. **First Aid Policy** - the policy was discussed with the following points raised prior to being **ratified by the board**

Para 5-5- Is the School Nurse responsibility for Y6/7 Diabetes plan standard across the county? Most schools do not have a school nurse on site. In other schools, the Student Support officers or Year Team Leaders would work with the parents to agree the management plan.

- **Para 7.3- In what circumstances would teachers not be informed about a pupil's medical condition?** Where there is a parent/carer request that only key staff are made aware, and then only if this does not place the child at any increased risk.
- **Para 7.4- In what circumstances would the Headteacher not agree that a student can carry medication with them? Assuming that this does not include medication such as insulin?** The exemption would be for strong painkillers. Children with type 1 diabetes carry insulin with them and we hold an additional supply centrally within school.
- **Para 9- Is there a standard for how often First Aid boxes should be checked? The guidance states 'regularly' but does not specify beyond that.** Kits are checked before being taken off site (for trips). Those, which remain in school, are checked half-termly by a trained first aider.
- **Para 10- Does the room we have in school actually have all these things?** All of these exist within the LNC (which means that we are covered). There is a more basic set up within the b-block and this is used for most low level First Aid

NEXT MEETING

44. **Wednesday 3 July 5-7pm** Apologies received in advance from Mr Carr and Mrs Thomas.

AOB: Dates for your diary, listed on the agenda.

Meeting closed at 18:42