

Ref: PS282/22

Date: 13 July 2022

Dear Parents / Carers

Please find below the itinerary for the Marwell Zoo trip this Friday the 15th of July along with the **General Code of Conduct** and **Travel Code of Conduct** which all students must follow. By securing your child's place on this trip you are agreeing to both Code of Conduct. Any students found not to be adhering to the Codes of Conduct, could jeopardise their place on the trip and participation in future trips.

In light of the current heatwave we have decided to amend the requirement to wear full school uniform. **Children will need to wear the school PE kit**, sensible shoes - such as trainers. No sandals or flip flops to be worn.

Please can you ensure your child is wearing sunscreen on the day and we recommend that they bring a hat.

Students will be expected to bring a packed lunch with them for the trip. Please can you provide your child with a refillable water bottle so that they are able to top up throughout the day. If your child is in receipt of free school meals the canteen will put together a packed lunch for the day.

There is a gift shop at Marwell Zoo however any money brought in by the students is to be their own responsibility.

**Timings of the trip:**

Arrive at Angmering School no later than 8:15am for registration on the front field.

Coaches depart Angmering School at 8:30am

Coaches depart Marwell Zoo at 3pm

Arrive at Angmering School approximately 4:30pm depending on traffic

Please see the following pages for the agreed code of conduct and discuss with your child.

## General Code of Conduct

For this visit to be both beneficial and enjoyable for all, you will be expected to comply with the following code of conduct.

In general, you will be expected to:

- behave responsibly at all times and show consideration for others.
- comply with all instructions at all times.
- take responsibility for your own possessions.
- keep all facilities clean, tidy and undamaged.
- abide by all host facility rules and regulations.
- be aware of all emergency procedures.
- in the event of an emergency, follow emergency procedure instructions.
- understand that the purchase, possession or use of any tobacco alcohol is strictly forbidden.
- understand that the purchase, possession or use of any tobacco products is strictly forbidden.
- understand that the possession and use of non-prescribed drugs and/or illegal substances is strictly forbidden.
- inform staff of any relevant medical conditions or injuries.
- inform a member of staff of any hazards and report any damaged or unsafe equipment.
- wear appropriate clothing.
- return all borrowed equipment in the same condition in which you received it.
- safeguard personal belongings and borrowed equipment.
- Remain in your designated group.
- Know which member of staff is your nominated leader.
- When unaccompanied by staff, ensure that you understand any instructions and limitations.
- Ensure that you always carry your emergency contact card.

Failure to comply with this Code of Conduct may result in sanctions.

By signing up and paying for this trip, your child agrees to abide by the above Code of Conduct.

## **Journey Code of Conduct**

For this visit to be both beneficial and enjoyable for all, you will be expected to comply with the following code of conduct.

### On the coach

- Remain in your seat, unless given permission to do otherwise.
- Wear your seat belt whilst being transported in a minibus or coach.
- Luggage should not block the aisle and be kept on the luggage rack or under the seat.
- Litter should be put in the bags provided.
- Do not distract the driver – no shouting out, no flash photography etc.
- If you begin to feel travel sick, inform a member of staff.
- When disembarking, be aware of traffic movement and direction.
- Listen to your tutor at all times.

Failure to comply with this Code of Conduct may result in sanctions.

By signing up and paying for this trip, your child agrees to abide by the above Code of Conduct.

If you have any queries regarding the trip, please email me  
[npegden@theangmeringschool.co.uk](mailto:npegden@theangmeringschool.co.uk).

Yours faithfully

Miss N Pegden