

Our Ref: PS/147/22

11th February 2022



Dear Parent/Carer

Sixth Form Consultation Evening Thursday 17th February 2022 - Online Appointment Booking.

I would like to invite you to attend our Sixth Form Consultation Evening on Thursday 17th February from 3.30pm – 7.00pm. Appointments will be via video link using a system called School Cloud.

This is an important evening which provides you with the opportunity to discuss your child's academic progress with their individual subject teachers, and hear how you can support your child at home in terms of work and organisation. We also hope that you will hear how hard your child has been working, giving you the opportunity to praise them and boost their confidence.

As with last year, we are using an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We have continued with this system after positive feedback from parents and carers last year and are confident this continues to be an improvement to the previous system, particularly under the current circumstances. We also welcome any feedback that you have on your experience and anything that we should consider going forwards.

Appointments may be made from **midday on Friday 11th February until 11.55pm on Wednesday 16th February.**

Please could I request that you only book an appointment with me in my capacity of Head of 6th Form if you have a specific concern, and that you add a comment in the box alongside so that I can make any investigations prior to the meeting.

Likewise there is no obligation to make an appointment with the Tutor unless (a) they also teach your child or (b) you have a general concern you wish to discuss, in which case please add a comment in the notes.

To book your appointments please click [here](#).

We look forward to seeing you and your child on the 17th February.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'A Kerrison', is written over a faint horizontal line.

Mr A Kerrison
Associate Assistant Head - Post 16 Education